

**Minutes of Regular Meeting of the Board of Trustees
Basil Joint Fire District
June 21st, 2012**

1. **Clerk Call to order**--Meeting was called to order by Billy Phillips with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-The Clerk called the roll. Present were Billy Phillips, Fred Reedy, Ivan Ety and Judy Landis, Chief Rob Cooley, Assistant Chief Farmer and Clerk Stephan Monroe. Rick Miller arrived at 7:05.
3. **Approve minutes**-Motion by Mr. Reedy, second by Mr. Ety to approve the May 17th regular meeting minutes. Motion carried by 4-0 yes vote.
4. **Visitors present**: John Byer was present from the Fire District. No visitors present from the general public

Rick Miller arrived at 7:05

5. **Finance Review**-

5.1. **Report Review**; The Clerk reviewed with the Board the financial report. (reports attached)

5.1.1. During purchase order review, the clerk was instructed to write a letter to Imperial telephone concerning PO00136 advising them that if no invoice is received by July 12th, the purchase order will be closed.

5.1.2. No other action by the Board was needed.

5.2. **Bank reconciliation**-The May bank reconciliation statement was available for review and signed by the Board members present.

6. **Purchase Requests**

6.1.1. **Requisitions**-Chief Cooley presented requests for 4 purchases. (list attached) Motion to approve the purchases by Mr. Ety, second by Mr. Reedy. Motion carried by unanimous 5-0 yes vote.

6.2. **Emergency Repairs**-None this month.

7. **Bills for approval** –Clerk Monroe presented pending warrants 42321 thru 42360 for approval. Clerk Monroe asked for 1 additional check approval to Ohio Public Entity Consortium (OPEC) for \$1,493.90. Motion to approve all as presented, including the additional invoice, by Mr. Reedy, seconded by Mr. Ety Motion passed by 5-0 vote.

7.1. **New PO**- Motion by Mr. Reedy, second by Mr. Miller to approve a new \$5000 purchase order to OPEC for employee reimbursement of deductibles and co-pays. Motion passed by unanimous 5-0 yes vote.

8. **Old Business**

